

## Oral/Podium Presentation

### **General Information**

1. The oral presentation must not exceed 10 minutes (10 minutes for presentation and 1-2 minutes for question & answer). To strictly adhere to the time and ensure there is opportunity for question and answer, the session chair shall facilitate the timing.
2. Presentations are to be given in the order on the program, with no exceptions.
3. Presenter must use the conference template only.

### **Audio-visual Equipment**

1. The conference hall/rooms shall be supported by LCD projector only.
2. Any need for other special equipment must be conveyed to the conference secretariat.
3. The power point presentations must be submitted on a CD-ROM or in thumb drive to the AFC Conference Secretariat – Presentations Counter one day prior to your presentation to be centrally uploaded by the IT Technical Staff to the laptop to be used during the conference.
4. No one will be allowed to use their own laptop for the presentation.

### **Policy of Non-Commercial Content for All Presentations**

Speakers should not promote the services or products of companies during their presentations in the technical sessions of the 5<sup>th</sup> AFC Medcon2015.